



**St. John the Baptist Primary School**

**Parent Council Minutes**

**11<sup>th</sup> March 2024 6:30pm**

<b>Present</b>	Kevin Smith (Chair) Angela Hoey (minute taker) Cath Currie (HT) Louise Parker (new DHT) Carolanne McNulty (DHT) Ruth Mellor Fiona Vornic Jennifer McKerrall James Quinn Cal Johnston-Dempsey – SNP Councillor Kenny McCaig – Conservative Councillor Maureen Devlin – Labour Councillor Caroline Kane (from 7pm)	
<b>Apologies</b>	Mhairi & John Devitt, Kelly Weir, Margaret Clark (DHT) Jane Hasson , Deborah Quinn, Craig Wilson, Ros Horne (Principal Teacher) & Father Ivan	
<b>Minutes</b>		
<b>1.</b>	<b>Welcome and Introductions</b>	
	Kevin invited introductions, highlighting Councillor Dempsey’s & Louise Parker’s first meeting and welcomed them to the meeting.	
<b>2.</b>	<b>Head Teacher’s Report/Update</b>	
	<p><b>World book day</b> – Parent Council members designed and provided graphics for posters around School and use on social media promoting the activities organised, this went down well with pupils and staff.</p> <p>Book donations to the School library linked to world book day – very good response, librarian now cataloguing them, books not used in School library can be used for summer fete pre loved book and toy stall.</p> <p><b>Staffing</b> – Edith McAlinden retires at Easter after 29 years as Cook in charge. School will host a leaving event, with children and parent council support, plans are underway. Job advertised now – Kevin will link with Mrs Currie re Parent council recognising her service and offering a gift of thanks.</p> <p>Louise Parker will join School management team on Monday 18/3/24 as DHT 2 days per week, Thurs &amp; Fri to cover Margaret Clark’s flexible working arrangement and be class teacher supporting wider curriculum other days, Mon - Weds.</p>	
	Ets -	

**Building works** - Access will be given to the extension this week. Cabins are being lifted this week. Fencing being moved out in playground until tidy & safe. Handover from builders confirmed as 28<sup>th</sup> March 2024.

**Use of Parent council fundraising donations to School** - The School have identified need for outdoor play equipment and an outdoor speaker for celebrations etc. suggestion of subsidising trips and or travel for trips to be considered next session. Further discussion re use of fundraising at next meeting also.

**New Uniform supplier** – Initial discussions have taken place with School management team, Parent Council Chair and local supplier; Frontline. Staff and pupils are currently being consulted. Samples will be available at parents night . £1 donated back to school for every item bought.

31 Dri-fit T shirts for athletics squad has been supplied by Frontline as sponsor without charge this week.

Frontline have agreed to provide sports strip and HT will discuss this offer and consideration of further kit for athletics / other clubs,

Frontline offer Free delivery/can deliver to school. They are based in Bellshill industrial estate.

Discussion took place re range of items available being good quality, modern and a refresh of outdoor jacket options with gillets being added to options available.

Polo shirts: could badge be lined in t-shirt and fleece jackets – HT will raise with supplier .

Dri-fit: Discussed option of this being from P3 onwards or from P1.

Prices comparative to previous supplier Logo xpress and uniforms will still be available to purchase from them online as well.

Action: Plan to communicate to children prior to Easter for feedback and then School management team will make final decisions re range of new products that will be made available via Frontline and communicate an updated Uniform policy to all parents before end of School year.

#### **Football Strips:**

Frontline will support School with a range of new Football strips and a further offer has been received to sponsor football trips, via appeal by Fr Colm at Church, a former parent has offered to provide girls & boys football strips via a donation of £500. Action: School management team will take this forward.

**School Photographer:** Following previous discussion at February PC meeting re cost of School day, HT has discussed with Maureen Bell who is offering to go back to 2022 prices, & will remain at this price for next 3 years.

Maureen Bell will provide a group photo for all individual photos taken this year.

Maureen is keen and willing to work with School in further discussions to ensure continued partnership.

	<p>Digital images: Some parents present felt that this option was currently overpriced compared to others available, HT will feed this back to Maureen Bell to see if this can be reviewed.</p> <p><b>Action:</b> Names of alternative photographers known to members to Mrs Currie and any detail of price and options comparison. Mrs Currie will have further discussions with Maureen Bell re packages offered &amp; confirm benefits available and provided to the school.</p> <p>Mrs Currie will develop questionnaire re cost of the School day re this and recent School book fair for wider parent consultation.</p>	
<b>3.</b>	<b>Finance Report</b>	
	<p>Kevin provided short update in absence of Kelly Weir.  No changes to outgoings or income  £750 Ticket money from family fundraiser 2024 to be kept by school, through ParentPay as this years donation from this event.  Balance from fundraiser will be kept in Parent council account to support upfront costs for school fete.</p>	
<b>4.</b>	<b>Fundraising – Summer Fete</b>	
	<p>Event sponsorship appeal ongoing at the moment  Costs are significantly higher this year from some suppliers  Craft Stall spaces are very popular - £25 per stall.  Will continue with café, kitchen booked too to support provision of options and meet H&amp;S requirements.  Food truck being considered.  Location remains the same, Uddingston Grammar School 8<sup>th</sup> June 12-3pm. Volunteers required for set up 6-9pm on the Friday night, day of fete and clear up.</p>	
<b>5.</b>	<b>AOCB</b>	
	<p>Parent member asked for information re <b>Mobile phone policy</b> – HT informed that children can bring them, there is a class container kept in office until home time. Phones should only be put on outside gates. Children aware of impact phones have on mental health and wellbeing. Discourage use, encourage stepping away from devices. Community Police officer – has visited school, maybe talk about cyber use/mobile phone use.</p> <p>Discussed resources available for both parents and children and discussed benefits of joint approach at promoting safe use / risks  Resources mentioned- SAMH. NSPCC</p> <p><b>Action:</b> if anyone has info/recommendations, please send to parent council email address.</p> <p><b>MUGGA Pitch update:</b> HT informed that options are with council with finance team for approval. Maureen supporting this within council recognising wider community benefits also.</p> <p>Parent member enquired re staff presence at middle gate as children arrive and leave: HT informed that she is usually there and when not possible then Janitor or other staff member will be there.</p>	

6.	Date of Next Meeting	
	<p><b>Monday 20<sup>th</sup> May 2024 6.30 till 7.30</b>, this is the last meeting planned for this School session.</p> <p>Separate planning meetings are held for organising School fete with leads from Muiredge Primary this year – please contact Kevin via parent council email address if you'd like to join organising group.</p>	